



Ms Sugyani Mohanty, M Lib, Librarian-RIT

Asst Librarian: Mr Laksmidhar Panda, BBA

Attender: Mrs. Sunita Mahakud



RIT Central Library



Library Committee

Composition:

- Chair person : Head of the Institution.
- Convener : One faculty member from Institution
- Secretary : Library In-Charge.
- Members : One faculty from each department.
Three students from each department.

Frequency of meeting: Twice in a semester.

Functions:

- Provide books, journals, magazines and other academic facilities required for the students and faculty.
- Preparing annual budget proposals.
- Monitoring utilization of allocated budget.
- Reviewing journal subscription.
- Verification of annual stock.
- Arranging library orientation programs for fresher's.
- Directing library personnel for automation.
- Monitoring of various display/circulation of existing and new arrivals.
- Provide digital library with self-learning facilities.
- Encourage students to enroll and complete the MOOCS courses with self-learning.
- Improve the library environment and facilities year by year for better utilization of library.

Study center and Digital Library



No of books	:26000
No of Volumes	:3882
No of Journal/Periodicals:	NJ-7, IJ-7
Magazine	:5
DelNet subscription	:Subscribed

